

SOUTH HAVEN CENTER FOR THE ARTS

600 Phoenix Street, South Haven, MI 49090

Phone 269-637-1041

www.southhavenarts.org • info@southhavenarts.org

Annual South Haven Art Fair

Saturday & Sunday, July 5 & July 6, 2025

Food Vendor Application

Thank you for your interest in the South Haven Art Fair. The South Haven Art Fair is held every summer in the coastal resort town of South Haven and attracts massive Fourth of July crowds to a beautiful wooded Stanley Johnston park, just one block away from Lake Michigan's sandy shores. The show features approximately 120 national and regional artists and artisans. Attendance is expected to be between 5,000 and 10,000. We will prioritize this past year's vendors and Michigan-based vendors in the application process.

Please read carefully. Once you submit your application, we will notify you of your acceptance status within a week.

Food Vendor Fee: \$400 (truck, tent, cart NO GENERATORS allowed during fair hours)

We accept food vendor applications on a rolling deadline until all food vendor spaces are filled. We strive to have an assortment of vendors. Reserve your vending spot after acceptance, you must pay your vendor fee. No fees will be refunded after May 6, 2025.

\$400 Vendor fee deadline: Tuesday, May 6, 2025, no refunds after this date

Booth set up dates: Friday, July 4, 11:00am - 6:00pm & Saturday, July 5, 6:00 – 9:00am

Vending dates: Saturday, July 5, 10:00am - 5:00pm & Sunday, July 6, 10:00am - 4:00pm

All food vendors must have their units in place by 9:00 am, Saturday, July 5. Vendors have the option to set up beginning Friday, July 4 from 11 a.m. -6 pm and set-up will resume Saturday, July 5 at 6am. Overnight security will be provided by the SHCA for added protection of booths. Food vendors must vend for both days of the fair and vacate the park by 7:00pm Sunday, July 6, 2024.

All food sales are permitted only on Saturday & Sunday July 5 & 6, the days of the fair. The South Haven Center for the Arts reserves the right to ask a vendor to leave if they are not selling the approved items, if vendor does not pass the health inspection, or if the food vendor is not insured prior to the fair, vendor will not be issued a refund.

- No camping. City ordinance prohibits camping in public parks or parking lots. The park closes nightly at 10pm.
- All food vendors should be prepared for inspections by the South Haven Area Emergency Services Authority (Structural "Fire" inspection) and the Van Buren County Health Department.
- Food vendors are responsible for their own electrical extension cords (Once accepted electrical).
- There will be a designated 'food court' area and a parking area for artist and vendor vehicles.

Please email a list or menu of the items that will be available for purchase at your booth. These items must be approved before acceptance to the fair.

FEES: Your signed contract by Tuesday, May 6, 2025 after you have been notified of acceptance. The fee for participation as a food vendor in the Summer Art Fair is \$400.00 per site and is due by May 6, 2025. Cash can be paid in person at the South Haven Center for the Arts, checks mailed to 600 Phoenix St. South Haven, MI 49090. Please make checks out to The South Haven Center for the Arts. If you would like to pay via credit card, we will send you an invoice.

**2025 South Haven Art Fair
Saturday & Sunday, July 5 & 6
Stanley Johnston Park**

Food Vendor Application

Please print or type all information

1. Are you licensed by the State of Michigan Health Department as a traveling food vending unit?

yes No

2. If so, what is your license number? _____

3. If not, you will need to obtain a temporary license from the Van Buren County Health Department in Hartford, Michigan (269) 621-3143.

4. Please provide your insurance certificate.

EQUIPMENT

Will you need electricity?(Generators are NOT allowed) _____ Water? _____ Other: _____

Type of electrical hook-up need (must provide own extension cord to available power sources shown below):



What are the dimensions of the space you require (length, width and height)?

(Not to exceed 20 feet in length, per City of South Haven Commission ordinance)

Type of unit: Trailer _____ Truck _____ Other (specify) _____

To avoid competition between our vendors, we ask that you please list all menu items that you will be

Serving(menu can be attached):

BUSINESS INFORMATION

Business & Contact Name: _____

Address: _____

Phone: _____ Cell: _____

E-mail address: _____@_____

If non-profit, what is your FEIN tax exempt number? _____

By signing this contract, I agree that I have read and understood the foregoing Rules and Waivers.

Signed: _____ Date: _____